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OKAHAO TOWN COUNCIL

P.O. BOX 699
OKAHAO
OMUSATI REGION

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APPLICATION FORM FOR BUSINESS REGISTRATION

Mark the appropriate box		
<input type="checkbox"/> New Application	<input type="checkbox"/> Renewal	<input type="checkbox"/> Change

1. Business details	
Business name	
Name of owner /Manager	
Identity Number	
Erf No & Business Street Address	

Products Offered for Sale				
Number of people employed	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>

2. NATURE OF BUSINESS			
Apothecary (pharmacy)	<input type="checkbox"/>	Hawker	<input type="checkbox"/>
Bakery	<input type="checkbox"/>	Motor garage	<input type="checkbox"/>
Banking	<input type="checkbox"/>	Medical practice	<input type="checkbox"/>
Bar/club	<input type="checkbox"/>	Super market /retail shop	<input type="checkbox"/>
Beauty salon	<input type="checkbox"/>	Restaurant	<input type="checkbox"/>
Bed&beakfast	<input type="checkbox"/>	Shebeen	<input type="checkbox"/>
Butcher	<input type="checkbox"/>	Warehouse	<input type="checkbox"/>
Dry cleaner	<input type="checkbox"/>	Workshop	<input type="checkbox"/>
Other type of business	<input type="checkbox"/>		<input type="checkbox"/>

3. Contact details	
Postal Address	
Tele/Cello phone number	
Email Address	
Fax Number	
Properties Owners Name	

4. Application Requirements : Formal Businesses			
Lease agreement /Proof of Land Ownership		Fitness Certificate	
<i>NB: Valid Good Standing Certificate from Inland Revenue</i>			
Valid liquor licence for liquor outlets			
Gambling licence for gambling houses			

5. Application Requirements : Informal Businesses (Hawkers & vendors)			
Lease Agreements		Fitness Certificate	
Valid liquor licence for liquor outlets if Applicable			

APPLICANT'S SIGNATURE: _____ DATE: _____

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<u>BUSINESS REGISTRATION PER ANNUM</u>	Tick	Amount
Agricultural		262.50
Industrial		420.00
Formal Business outlet		367.50
Chain Store/Franchise		1, 050.00
Special General Business Dealer		3, 000.00
Building Materials		787.50
Gas Cage		240.00
SME		210.00
Hawkers and Open Market vendors		100.00
Bars and Shebeen		262.50

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B&B and hotels		367.50
Commercial Flats		346.50
Application for informal trader/Assistance Informal trader		20.00
Informal Trading Registration Certificate		100.00
Temporal Informal trading Certificate - Non profit organisations		50.00
Temporal Informal trading Certificate - Business (per event)		150.00
Issuing of duplicate certificate		100.00

Chief Executive Officer		
Approved		Approved on the following conditions:
Not Approved		Reason for not approval:
Signature		Date :