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**OKAHAO TOWN COUNCIL**

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P.O. BOX 699  
252204/5  
OKAHAO  
OMUSATI REGION

TEL: +264-65-

FAX: +264-65-252201

Website: [www.okahaotc.com.na](http://www.okahaotc.com.na)

**APPLICATION FORM: TEMPORARY INFORMAL TRADING PERMIT**

Non Profit Organization  Companies/ parastatals  Profit Making Organization

**ORGANIZATION:** \_\_\_\_\_

**NAME OF APPLICANT:** \_\_\_\_\_

**Physical ADDRESS:** \_\_\_\_\_

**POSTAL ADDRESS:** \_\_\_\_\_

**TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_**

**CELL:** \_\_\_\_\_

**PERIOD FOR WHICH TEMPORARY INFORMAL TRADING PERMIT IS REQUESTED**

**From (Date) \_\_\_\_\_ To (Date) \_\_\_\_\_**

**TYPE OF TRADING:**

**FIXED /SELLING**

**MARKET /ROADSHOW**

**ROAMING**

**LOCATION WHERE BUSINESS WILL BE CARRIED ON: (suburb and street)**

\_\_\_\_\_

**FULL PARTICULARS AND IDENTIFICATION OF THE ASSISTANTS EMPLOYED BY THE APPLICANT:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**THE FOLLOWING GOODS WILL BE OFFERED FOR SALE:**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

**1. LOCAL ECONOMIC DEVELOPMENT & TOURISM DIVISION**

**Recommended for Approval on the following Condition:**

- a) *That a fee of \_\_\_\_\_ should be paid to the council before the day of the \_\_\_\_\_ in order for the council to issue you with a temporally informal Trading certificate.*
- b) *That the area shall be properly cleaned after the function and failure to cleanup will result in a penalty of N\$2000.00.*
- c) *That the noise level shall be minimized to avoid disturbing the residents living in the surrounding area where the event will be hosted.*
- d) *That you should ensure that safety and security is arranged in consultation with NAMPOL-Okahao.*

**Additional Conditions**

Recommended

Not Recommended:

Signature

Date :

**5.CHIEF EXECUTIVE OFFICER**

Approved on the conditions stated above.

Not Approved		Reason for not approval:
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Signature \_\_\_\_\_

Date : \_\_\_\_\_

Stamp :